

# WYOMISSING AREA SCHOOL DISTRICT 2004-3676

**Minutes** August 23, 2004

The regular meeting of the Board of School Directors convened at 7:35 p.m. in the Community Board Room with Mrs. Barnett, Board President, presiding.

Board Members Present: Mrs. Guay, Mr. Larkin, Mr. Love, Mrs. McCready, Mr. Murray, Mrs. Sakmann, Mr. Snyder, Dr. Shuttlesworth, and Mrs. Barnett.

Board Members Absent: None.

Administrative Staff Present: Dr. Dietz, Mrs. Riedel, Mr. Skrocki, Dr. Kennedy, Mr. Hartman, Mr. Dawson, Mrs. Motze, Mrs. Simyak, and Mr. Babb.

Attendees: Larry Fitzgerald, Carol Helinek, and Sharon Berman.

## PLEDGE OF ALLEGIANCE

Mrs. Barnett called the meeting to order.

## AUDIENCE RECOGNITION

None.

## APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, and second by Mrs. Guay, the minutes of the following business and committee meetings were approved.

|                         |                |
|-------------------------|----------------|
| Facilities Committee    | July 19, 2004  |
| Personnel Committee     | July 19, 2004  |
| Ad Hoc Survey Committee | July 19, 2004  |
| General Purpose Meeting | July 19, 2004  |
| Athletic Committee      | July 26, 2004  |
| Regular Board Meeting   | July 26, 2004  |
| Technology Committee    | August 2, 2004 |
| Policy Committee        | August 2, 2004 |
| General Purpose Meeting | August 2, 2004 |

Yeas: Guay, Larkin, Love, McCready, Murray, Sakmann, Shuttlesworth, Snyder, and Barnett.

Nays: None. Motion carried.

## APPROVED FINANCIAL REPORTS

Upon motion by Mrs. McCready, and second by Mr. Murray, the financial reports were approved as presented and included as part of these official minutes.

- a) Ratification of payment of properly approved vendor invoices for the General Fund and 2001 G.O. Bond - August 2004
- b) Treasurers Report – July 2004
- c) Activities Account – July 2004
- d) Food Services Statement - July 2004
- e) Athletic Department Statement - July 2004

# WYOMISSING AREA SCHOOL DISTRICT 2004-3677

## Minutes August 23, 2004

Yeas: Guay, Larkin, Love, McCready, Murray, Sakmann, Shuttlesworth, Snyder, and Barnett.  
Nays: None. Motion carried.

### POLICY COMMITTEE

#### APPROVED POLICIES FOR ADOPTION

Upon motion by Mr. Snyder, second by Mrs. Sakmann, the Board of School Directors approved adoption (second reading) of the following policies. Copies included as part of these official minutes.

Policy 127 – Assessment of Educational Program  
Policy 143 – Standards for Persistently Dangerous Schools  
Policy 144 – Standards for Victims of Violent Crimes  
Policy 250 – Student Recruitment  
Policy 815 – Acceptable Use of Internet  
Policy 904 – Public Attendance at School Events

Yeas: Guay, Larkin, Love, McCready, Murray, Sakmann, Shuttlesworth, Snyder, and Barnett.  
Nays: None. Motion carried.

### CORRESPONDENCE

None.

### SUPERINTENDENT'S UPDATES

Mr. Dawson and Mr. Skrocki provided an update on the Wyomissing Hills Elementary Center project, the high school press box, and the softball scoreboard that was built by a student as an Eagle Scout project.

Dr. Kennedy reported on the successful summer programs.

Mrs. Riedel presented a summary of the new personnel in the district.

Dr. Dietz shared the three patches that were designed for use on the cafeteria staff uniforms.

### SUPERINTENDENT'S REPORT

Dr. Dietz submitted his report and recommendations, including an addendum, dated August 23, 2004, which are included as part of these official minutes.

### CHANGES TO SUPERINTENDENT'S REPORT

The board recommended excluding the 2004-05 varsity/junior varsity sports trips from the lists to be approved, pending further consideration. It was agreed to table the motion to approve the sports trip requests until the next board meeting.

A revised list of bus drivers employed by Gross School Bus Co. was supplied to the board for approval and is included as part of these official minutes.

**WYOMISSING AREA SCHOOL DISTRICT 2004-3678**

**Minutes August 23, 2004**

APPROVED  
SUPERINTENDENT'S  
REPORT

Upon motion by Mr. Love, second by Mrs. McCreedy, the Board of School Directors approved the superintendent's report and addendum dated August 23, 2004, with the changes as noted.

Yeas: Guay, Larkin, Love, McCreedy, Murray, Sakmann,  
Shuttlesworth, Snyder, and Barnett.

Nays: None. Motion carried.

NEW BUSINESS

Mr. Love reported that PSBA is holding an Act 72 workshop at the Sheraton on August 26. Also scheduled is a workshop on new realities of building community support on November 18.

Dr. Dietz stated that the roll out of the improved Wyomissing Area School District website is scheduled for August 30.

ADJOURNMENT

There being no further business, the meeting adjourned to executive session at 8:10 p.m. to discuss personnel matters.

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Stephen B. Skrocki  
Board Secretary

**SUPERINTENDENT'S REPORT**  
**August 23, 2004**

To: Members of the Board of School Directors

A. The superintendent respectfully submits the following information and recommendations for Board approval:

1. **Personnel**

a. Approve Support Teacher for New Staff Member for the 2004-05 School Year

| <u>Inductee</u>  | <u>Position</u>    | <u>Support Teacher</u> | <u>Stipend</u> |
|------------------|--------------------|------------------------|----------------|
| Kendall McCready | Elementary Teacher | Sue Larkin             | \$500.00       |

b. Approve Support Teachers for New Staff Members (2004-05)

| <u>Inductee</u>        | <u>Position</u>       | <u>Support Teacher</u> | <u>Stipend</u> |
|------------------------|-----------------------|------------------------|----------------|
| Shana Bellairs         | Elementary Teacher    | Nancy Boyer            | \$500.00       |
| Mary Rebecca Freymoyer | Spanish/ESL           | Margaret Shomgard      | \$250.00       |
| Mary Rebecca Freymoyer | Spanish/ESL           | Michele Hetrich        | \$250.00       |
| Mariel Jordan          | Secondary English     | Christine Leitham      | \$500.00       |
| Stephanie Haines       | Elementary Teacher    | Gwen Gibson            | \$500.00       |
| Laura Hennsler         | LTS Secondary Art     | Michael Miller         | \$500.00       |
| Stephanie Jablonski    | Sec. Spanish/Latin    | Maria Gernert          | \$500.00       |
| Carol King             | LTS Sec. Librarian    | Laurie Balatgek        | \$500.00       |
| Stephanie Kramer       | Elementary Librarian  | Laurie Balatgek        | \$250.00       |
| Stephanie Kramer       | Elementary Librarian  | Kelly McClennan        | \$250.00       |
| Leah Schaeffer         | Sec. Learning Support | Jodi Wirebach          | \$500.00       |

c. Ratify Professional Resignations

Tracy L. Arnold, Secondary English teacher, submitted a letter of resignation effective July 1, 2004.

Megan M. Hufford, Elementary teacher, submitted a letter of resignation effective August 23, 2004.

d. Approve Professional Appointment

Mary Rebecca Freymoyer, Spanish/ESL teacher, M, 3 at an annual salary of \$39,275 effective August 24, 2004.

*Background information: Mary Rebecca received her BA in Elementary Education from Elon College, NC. She worked for the Wyomissing School District as an hourly ESL teacher and kindergarten aide for the 2000 – 2001 school year.*

## SUPERINTENDENT'S REPORT

August 23, 2004

e. Approve Assistant Athletic Trainer

Meghan Haas as assistant athletic trainer, 10 months for a total of 700 hours at a salary of \$14,000.

f. Approve Support Staff Resignations

Linnae C. Peifer, part-time Elementary Secretary at Wyomissing Hills Elementary Center, effective September 10, 2004.

Steven B. Gass, Custodial/Maintenance Worker and Plumbing, effective August 24, 2004.

g. Approve Support Staff Change of Position

Kevin Lehr, Teacher's Instructional Aide at Wyomissing Hills Elementary Center, 5 hrs./day at a rate of \$9.25/hr. and 2 hrs./day as a Cafeteria Monitor at Wyomissing Elementary Center at a rate of \$7.75/hr., effective August 30, 2004.

*Background information: The Board approved Kevin Lehr as a Special Education Instructional Aide for 3 hrs./day at Wyomissing Hills Elementary Center on August 2, 2004.*

Irene Becker, will replace Kevin Lehr as Special Education Instructional Aide, at Wyomissing Elementary Center, 3hrs./day at a rate of \$9.57/hr., effective August 30, 2004.

*Background information: Irene Becker had been a Special Education Instructional Aide at Wyomissing Hills Elementary Center for 7 hrs./day for the 2003-04 school year.*

h. Approve Coordinator of Transportation

Approve John Rausch as Coordinator of Transportation for the 2004-05 school year with a stipend in the amount of \$6,250 (no increase) for the 2004-05 school year.

i. Approve 2004-05 Salaries for Professional Staff

Approve the salaries for professional staff for the 2004-05 school year. A listing of the salaries marked as Exhibit "A" is included as part of the Board packet.

j. Approve 2004-05 Substitute Teacher/Specialist List

Approve the 2004-05 Substitute Teacher/Specialist List, with the provision that additional names be added or deleted at the discretion of the administration. A listing of substitutes marked as Exhibit "B" is included as part of the Board packet.

k. Approve Settlement Agreements

Approve two settlement agreements with parents of elementary students, one concerning ESY services and another concerning school-year placement.

# SUPERINTENDENT'S REPORT

August 23, 2004

## 1. Approve Resolution

Approve resolution to remove Scott A. Heck, Custodian, from employment effective May 27, 2004. The resolution is included as part of the Board packet.

## 2. Curriculum

### a. Approve Textbook

Approve the following Latin textbooks as part of the World Language curriculum

Course: Latin I (116)

Grade: 8-12

Title: ECCE Romani I

Publisher: Prentice Hall

Copyright: 2000

Course: Latin II (117)

Grade: 9-12

Title: ECCE Romani II

Publisher: Prentice Hall

Copyright: 2000

Course: Latin III (118)

Grade: 10-12

Title: ECCE Romani III

Publisher: Prentice Hall

Copyright: 2000

Course: Latin IV (119)

Grade: 11-12

Title: Love and Betrayal, A Catullus Reader

Publisher: Prentice Hall

Copyright: 2000

Course: Latin IV (119)

Grade: 11-12

Title: Selections From Caesar's De Bello Gallico

Publisher: Prentice Hall

Copyright: 1994

Course: Latin V (120)

Grade: 12

Title: Love and Transformation, An Ovid Reader

Publisher: Prentice Hall

Copyright: 1999

## SUPERINTENDENT'S REPORT

August 23, 2004

Course: Latin V (120)  
Grade: 12  
Title: A Song Of War, Readings From Vergil's Aeneid  
Publisher: Prentice Hall  
Copyright: 2004

b. Approve Field Trip Requests for the 2004-05 School Year

Lists of the curricular and co-curricular field trips for the 2004-05 school year were provided to the Board. Several trips involve overnight, out-of-state, and international travel.

### 3. Finance

a. Approve Transportation Schedule

Approve the tentative transportation schedule for the 2004-05 school year and authorize the administration to make modifications as required.

b. Approve School Bus Driver List

The contract between the Wyomissing Area School District and Gross School Bus Service, Inc. provides that the contractor shall submit annually in August to the school district for Board approval, a list of bus drivers to be used that contract year in the school district.

It is recommended that the Board of School Directors approve the list of bus drivers from Gross School Bus Service, Inc. to be used in providing school district transportation services during the 2004-05 school year with the provision that additional names be added or deleted at the discretion of the administration. A list is included as part of the Board packet.

c. Approve Acceptance of State Audit Report

Approve acceptance of State Audit Report for the fiscal years ending June 30, 2001 and June 30, 2002. Copies of the report were previously sent to the Board.

d. Ratify/Approve Waiver of Tuition

Ratify waiver of tuition for one grade 12 student who moved from the district on January 15, 2004, and graduated June 4, 2004.

Approve waiver of tuition for one grade 12 student, who moved from the district during the summer of 2004, for the 2004-05 school year.

e. Approve Half-Tuition Student

Approve one-half tuition for a grade 12 student, who is a child of a professional staff member, for the 2004-05 school year.

f. Approve Homeschooling Students for the 2004-05 School Year

Approve four elementary and eight secondary students for homeschooling for the 2004-05 school year.

# SUPERINTENDENT'S REPORT

August 23, 2004

g. Approve Foreign Exchange Student

Approve foreign exchange student, Cheeng-Seok, through AYUSA agency to live with a Wyomissing family for the 2004-05 school year.

*Background information: AYUSA is a Board approved foreign exchange agency.*

## 4. Facilities

a. Ratify Change Orders for Wyomissing Hills Elementary Center

Ratify change orders EC-6 to GC-26 as listed on the attached Change Order summary sheet included as part of the Board packet.

*Background information: Approval was given by the Board of School Directors to the Superintendent to approve change orders under \$20,000, but ratification is needed by the Board.*

## 5. School Activities & Athletics

a. Approve Varsity/JV Sports Trip Requests for the 2004-05 School Year

A list of Varsity/JV sports trip requests for the 2004-05 school year were provided to the Board.

b. Approve Supplemental Resignations

Susan Derr has submitted a request to resign as Director of the Wyomissing Area Junior High Drama Program effective August 9, 2004.

Jennifer Mangold, Junior High 2<sup>nd</sup> Assistant Girls' Volleyball Coach, resigned effective for the 2004-05 school year.

Corinne Fecho-Yanes, Junior High Assistant Girls' Volleyball Coach, resigned effective for the 2004-05 school year.

c. Approve Supplemental Appointments

Steve Gyomber, Junior High Assistant Boys' Soccer Coach, 15.6 points at an annual salary of \$1,209 effective for the 2004-05 school year.

Kelly Ferrandino, Varsity Assistant Girls; Field Hockey Coach, 21.6 points at an annual salary of \$1,674 effective for the 2004-05 school year.

## 6. Technology

## 7. Community Relations



**SUPERINTENDENT'S REPORT**  
**August 23, 2004**

Recommended Action

The Superintendent recommends that the Board of School Directors approve the recommendations in the Superintendent's report as listed above.

# ADDENDUM

August 23, 2004

## Superintendent's Report

### 1. **Personnel**

#### b. Approve Support Teachers for New Staff Members

Approve Crisanne Bansner as a support teacher for Randall Bashore, Secondary Math Teacher, for the 2004-05 school year, with a stipend of \$500.

Approve Jill Hoffman as a support teacher for Jane Redner, Elementary Teacher, for the 2004-05 school year, with a stipend of \$500.

#### d. Approve Professional Staff Appointment

Jane Redner, Elementary Teacher, B, 1 at an annual salary of \$32,000, effective August 24, 2004.

*Background information: Jane received her BA in Elementary Education from Kutztown University in June 2004, and will replace Megan Hufford as a grade 4 teacher.*

#### m. Approve to rescind the 2004-2005 JH Head Cross Country (Fall) contract issued to Chris Krow.

Chris Krow was approved for the JH Head Cross Country (Fall) position July 26, 2004, at a salary of \$1,550.

### 4. **Facilities & Operations**

#### b. Approve Redesigned Jr./Sr. High School construction/renovation project at a cost of approximately \$4.9 million

The redesign includes 11 classrooms, renovations to the auditorium, renovation of offices for student support services, and roof repairs. Additional monies, if necessary, required for the redesign will be secured by delaying the dehumidification in the athletic field house and from the technology bond proceeds. The above project will also include an alternate for carpet replacement with terrazzo, or carpet, in the JSHS.

### 5. **School Activities & Athletics**

#### d. Approve Supplemental Resignation

Janet Knudsen has submitted a letter of resignation as the Junior High Drama Co-Producer, effective August 19, 2004.